

Public Meeting of Witless Bay Town Council
Town Hall
June 11, 2019

Attending: Mayor Rene Estrada, Deputy Mayor Maureen Murphy, Councillors Lucy Carew, Vince Swain, Neil Stratton, Fraser Paul, Chris Brinston

Recording: Geraldine Caul & Barb Harrigan

1. Mayor Rene Estrada called the meeting to order at 7:30 pm.
2. **2019-118** Deputy Mayor Maureen Murphy/Councillor Lucy Carew
Be it resolved that Council adopt the Agenda of June 11, 2019.

Amendments to the agenda:

Add under Public Works & Infrastructure-

- Item 5 (L) Turnaround on Mullooney's Lane
- Item 5 (m) Driveway on 50 Harbour Road

2019-119 Councillor Vince Swain/Deputy Mayor Maureen Murphy
Be it resolved that Council adopt the agenda of June 11/19 as amended.
Amendment carried unanimously.
Motion to adopt the agenda as amendment carried unanimously.

3. **2019-120** Deputy Mayor Maureen Murphy/Councillor Fraser Paul
Be it resolved that Council adopt the Minutes of May 14, 2019 public meeting.

Errors & Omissions:

- Remove the 2nd line from Motion #2019-082, which states, "*Councillor Vince Swain noted the addition of 5L) Mullooney's Lane turnaround.*" Motion #2019-082 should read, "Be it resolved that Council adopt the Agenda of May 14, 2019 as presented."
- Remove Item 5L from the minutes, including Motion #2019-106, which reads, "*Be it resolved that the Town proceed with putting out a tender for the turnaround on Mullooney's Lane under Regulation 10, Discretionary Powers of Authority.*"

2019-121 Deputy Mayor Maureen Murphy/Councillor Fraser Paul
Be it resolved that Council adopt the Minutes of May 14, 2019 public meeting as amended.
Amendment carried unanimously.
Motion to amend the Minutes of May 14, 2019 public meeting carried unanimously.

4. Business Arising from Minutes:

a. 5-7 Irishtown Road extension to existing residence

2019-122 Councillor Fraser Paul/Deputy Mayor Maureen Murphy

Be it resolved that the application for extension to existing residence on 5-7 Irishtown Road be approved in principle under the condition that the survey excluding the Right of Way be submitted.

Motion carried unanimously.

b. Flag Poles

2019-123 Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that Council accept the quote from WINDCO Enterprises Ltd. for the 20' 5" flag pole at the cost of \$1720.00.

Motion carried unanimously.

c. Revised Budget

2019-124 Councillor Lucy Carew/Deputy Mayor Maureen Murphy

Be it resolved that the review of the budget be deferred at this time.

Motion carried unanimously.

d. Gate posts for playground and Municipal Hall

2019-125 Councillor Lucy Carew/Councillor Chris Brinston

Be it resolved that Council accept the quote from Provincial Fence Products for gate posts for the playground and Municipal Hall at the cost of \$1210.00.

Motion carried unanimously.

e. Garage on 404 Southern Shore Highway

2019-126 Councillor Lucy Carew/Councillor Chris Brinston

Be it resolved that the resident on 404 Southern Shore Highway resubmit an application for a garage.

Discussion: Councillor Lucy Carew noted that it seems that the current structure is not in accordance with the first application submitted, so Council will review it.

Motion carried unanimously.

5. Public Works & Infrastructure

a. Application to construct a residential single family dwelling on 214-218 Dean's Road

2019-127 Councillor Fraser Paul/Councillor Vince Swain

Be it resolved that Council approve the application to construct a residential family dwelling on 214-218 Dean's Road subject to approval from Services NL and any other government agencies having jurisdiction.

Motion carried unanimously.

- b. Application to construct a storage shed on 22 New Line Road – Councillor Fraser Paul declared himself to be in a conflict of interest because he lives on 21 New Line Road. Councillor Paul left the Chamber at 7:40 p.m.

2019-128 Councillor Vince Swain/Deputy Mayor Maureen Murphy

Be it resolved that Council approve the application to construct a storage shed on 22 New Line Road.

For the motion: Mayor Rene Estrada, Deputy Mayor Maureen Murphy, Councillors Chris Brinston, Neil Stratton, Vince Swain and Lucy Carew.

Against: 0

Abstain: Councillor Fraser Paul [declared a conflict of interest].

Motion carried.

Councillor Paul returned to the Chamber at 7:41 pm.

- c. Application to construct a fence on 10 Country Path Drive

2019-129 Councillor Vince Swain/Councillor Fraser Paul

Be it resolved that Council approve the application to construct a fence on 10 Country Path Drive.

Motion carried unanimously.

- d. Correspondence – Request to rezone land from Residential to Commercial on Dean’s Road

2019-130 Councillor Fraser Paul/Councillor Vince Swain

Be it resolved that Council move forward with the request to rezone land from Residential to Commercial on Dean’s Road [at the applicant’s expense].

Motion carried unanimously.

- e. Correspondence – Request to apply for Right of Way on Dean’s Road

2019-131 Deputy Mayor Maureen Murphy/Councillor Vince Swain

Be it resolved that Council deny the request because this application has to go to Crown Lands who will send a referral to the Town.

Motion carried unanimously.

- f. Correspondence – Request to name road off Dean’s Road

2019-132 Deputy Mayor Maureen Murphy/Councillor Chris Brinston

Be it resolved that the Town name this road to be Vickers’ Lane since the Vickers family has always lived there and that would be a traditional name.

Motion carried unanimously.

- g. Correspondence – Benson Buffett re Snow Clearing

Deputy Mayor Maureen Murphy reported that the Town received correspondence from Benson Buffett regarding snow clearing, and that she would read the letter to Council. [See Attachment #1]

Deputy Mayor Murphy explained that the Town will have staff respond to this correspondence accordingly.

- h. Correspondence – Request for Council to consider an emergency access on Witless Bay Line

2019-133 Deputy Mayor Maureen Murphy/Councillor Lucy Carew

Be it resolved that Council defer the letter of request until further information is submitted to the Town on this matter.

Motion carried unanimously.

- i. Standing offers for 2019-2020

2019-134 Councillor Vince Swain/Councillor Chris Brinston

Be it resolved that Council accept Harbour Construction’s Standing Offers for 2019-2020.

Motion carried unanimously.

- j. Notice of Motion to make amendments to the Municipal Town Plan 2013-2023

Deputy Mayor Maureen Murphy announced that she was making a Notice of Motion to make amendments to Witless Bay Municipal Town Plan 2013-2023. The proposed amendments would include:

- Reg. 58 – Street Construction Standards

- Reg. 48 – Lot Frontage

- Schedule C:

- Make change to Backlot Development

- Make change to Accessory Building

Council is also looking at adding a new regulation – Development in the vicinity of a public Right of Way

- k. Processor Server for Development Orders

2019-135 Deputy Mayor Maureen Murphy/Councillor Lucy Carew

Be it resolved that Council hire a Processor Server for Development Orders as needed.

Motion carried unanimously.

- l. Mullowney’s Lane Turnaround

2019-136 Councillor Vince Swain/Councillor Fraser Paul

Be it resolved that the Town proceed with putting out a tender for the turnaround on Mullowney’s Lane under Regulation 10, Discretionary Powers of Authority.

Motion carried unanimously.

- m. Driveway on 50 Harbour Road

2019-137 Councillor Vince Swain/Councillor Fraser Paul

Be it resolved that Council approve the application for driveway on 50 Harbour Road.

Motion carried unanimously.

- 6. Finance

- a. Payable Chart

2019-138 Councillor Lucy Carew/Deputy Mayor Maureen Murphy
Be it resolved that Council approve the payable chart for payment.
Motion carried unanimously.

- b. Motion to Proceed to Tender for Fire Tanker purchase based on specifications provided

2019-139 Deputy Mayor Maureen Murphy/Councillor Neil Stratton
Be it resolved that Council proceed to tender for fire Tanker purchase based on specifications provided.
Motion carried unanimously.

- c-d Southern Shore Crush Softball Association request for funding; and Softball netting quote

Councillor Chris Brinston noted that the Softball Crush Softball Association requested funding through three options:

2019-140 Councillor Vince Swain/Councillor Fraser Paul
Be it resolved that the Town go to tender to put a safety height extension on the fence going down through the first and the third base lines through the required distances.
Discussion: Councillor Swain said this would take care of the funding and the netting because the Town is more concerned with the safety.
Motion carried unanimously.

- 7. **2019-141** Deputy Mayor Maureen Murphy/Councillor Neil Stratton
Be it resolved that the public meeting adjourn at 7:58 p.m.
Motion carried unanimously.