

**1Public Meeting of Witless Bay Council
(Draft)**

September 21, 2021

AGENDA

1. **Call to order**
2. **Adoption of Agenda of September 21, 2021 Public Meeting**
3. **Adoption of Minutes of August 17, 2021 Public Meeting**
4. **Adoption of Minutes of September 13, 2021 Special Public Meeting**
5. **Business Arising from Minutes:**
6. **Proclamations/Presentations**
 - a. CAO presentation
 - a.i. Risk and compliance report
 - a.ii. Onboarding training for incoming council tentatively scheduled for November 6, 2021
 - a.iii. Recommend amendment to town procurement policy and procedures
 - a.iv. Review of snow clearing contract.
 - a.v. Update from Public Works committee on the status of motion 2021-111 (crown land application of undeveloped portion of rail bed) and motion 2021-112 (amend town's development regulations to specifically identify the rail bed within conservation land use policy)
7. **Correspondence and Other Business:**
 - a. Council
 - a.i. Resident request to vacate deputy mayor's seat due to conflict of interest Aug 2, 2021 (received September 7, 2021)
 - a.ii. Resident request to vacated seat of Councilor Paul Aug 28, 2021 (received September 13, 2021 – referencing previous correspondence)
 - a.iii. Resident request for conflict-of-interest disclosure statements for Fraser Paul, Vince Swain, Derm Moran, David Ryan, Dale O'Driscoll and Maureen Murphy
 - a.iv. Received correspondence from GNL Public Procurement Agency with opportunity to delegate authority for IT hardware
 - b. Public Works & Infrastructure
 - b.i. Resident requesting repair of Damage at 13 Green Hill Drive
 - b.ii. Resident request status of pending presentation to the appeals board on September 28, 2021
 - b.iii. Notification of an appeal for 215-217 Gallows Cover Road received from the appeals boards on September 13, 2021
8. **Committee Reports**
 - a. Finance
 - a.i. Mid-year financial update
 - a.ii. Finance committee report and related motions
 - a.iii. Approval of payables chart
 - b. Payment of other invoices
 - c. Public Works & Infrastructure
 - c.i. Application for single family dwelling. Lot 111, 60 Country Path Drive

- c.ii. Application for single family dwelling. Lot 100, 82 Country Path Drive
 - c.iii. Application for land clearing and seeding. John Shea's Road
 - c.iv. Application for single family dwelling. 440 Southern Shore Highway
 - c.v. Application for personal garage. 440 Southern Shore Highway
 - c.vi. Application for shed. 1-11 Bear's Cover Road
 - c.vii. Mullowney's Lane
 - d. Fire Department
 - d.i. Fire department report and related motions
 - d.ii. Request for Fire Chief for approval to purchase front load extractor \$6,549.25 (5 quotes were requested)
 - e. Recreation
 - f. Heritage
 - f.i. Heritage Summary Report and related motions
 - g. ATV committee
9. **Adjournment**