

Public Meeting of Witless Bay Council
Town Hall
April 9, 2019

Attending: Mayor Rene Estrada, Deputy Mayor Maureen Murphy, Councillors Lucy Carew, Vince Swain, Neil Stratton and Chris Brinston

Absent: Councillor Fraser Paul

Recording: Barb Harrigan

1. Mayor Rene Estrada called the meeting to order at 7:30 p.m.
2. **2019-063** Deputy Mayor Maureen Murphy/Councillor Lucy Carew
Be it resolved that Council adopt the Agenda of April 9, 2019 as amended to include:
6j) Purchase sweeper and plow for Town truck
Motion carried unanimously as amended.
3. **2019-064** Councillor Lucy Carew/Councillor Vince Swain
Be it resolved that Council adopt the March 12, 2019 Minutes of Meeting as presented.
Motion carried unanimously.
4. Business Arising from Minutes:
 - a. Hiring of a Town Planner: Asst. Town Clerk to set up meeting with both applicants to meet with Council on April 23, 2019.
 - b. Hiring of a seasonal Outside/Maintenance Worker
2019-065 Councillor Chris Brinston/Deputy Mayor Maureen Murphy
Be it resolved that Council hire Gus Cahill as the Town's Outside/Maintenance Worker.
Motion carried unanimously.
 - c. Adoption of revised 2019 Budget
2019-066 Councillor Lucy Carew/Councillor Vince Swain
Be it resolved that Council adopt the revised 2019 Budget.
Motion carried unanimously.
 - d. Fill in trench and put the site back to its original condition on 9-23 Mullowney's Lane

Deputy Mayor Maureen Murphy declared a conflict of interest because her brother owns property in that area. Deputy Mayor Maureen Murphy left the Chamber at 7:38 p.m.

2019-067 Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that the Town set up a site visit with the applicant, the Town's Engineer and Public Works Committee to review work to be done.

Before meeting with the applicant, the applicant is to provide a current survey and a detailed description of the work to be done along with a list of material to be used.

Council will render a decision on this application after all information has been received and a site visit completed.

For the motion: Mayor Rene Estrada, Councillors Vince Swain, Lucy Carew, Neil Stratton and Chris Brinston

Abstained: Deputy Mayor Maureen Murphy [abstained due to declaration of conflict of interest].

Motion carried.

Deputy Mayor Murphy returned to the Chamber at 7:39 p.m.

5. Public Works & Infrastructure

a. Personal Use Garage – 404 Southern Shore Highway

2019-068 Councillor Vince Swain/Councillor Chris Brinston

Be it resolved that Council approve an application to build a personal use garage on 404 Southern Shore Highway.

Motion carried unanimously.

b. Single family home – 38 Gull Pond Road

2019-069 Councillor Chris Brinston/Deputy Mayor Maureen Murphy

Be it resolved that Council approve a single family home on 38 Gull Pond Road pending approval from Services NL and submission of a current survey.

Motion carried unanimously.

c. Personal Use Garage – 38 Gull Pond Road

2019-070 Councillor Chris Brinston/Deputy Mayor Maureen Murphy

Be it resolved that Council approve personal use garage. Garage is to be constructed after single family home is built.

Motion carried unanimously.

d. Sub-grading and final paving of right of way – From Gallows Cove Road to backlot 54 Gallows Cove Road

2019-071 Councillor Chris Brinston/Councillor Neil Stratton

Be it resolved that Council approve the sub-grading and final paving of right of way from Gallows Cove Road to 54B Gallows Cove Road pending the submission of a current survey in applicant's name. Be it further resolved that the Town will not be held responsible for any issues that may

arise as a result of the sub-grading and paving from this site, and that the sole responsibility for any repairs will be that of the applicant.

Motion carried unanimously.

- e. Excavation/new driveway – 73-75 Gallows Cove Road

2019-072 Councillor Chris Brinston/Deputy Mayor Maureen Murphy

Be it resolved that Council approve excavation/new driveway located on 73-75 Gallows Cove Road. Applicant must submit a current survey in his name prior to issuing a permit.

Motion carried unanimously.

- f. Approval letter from Council for an Inspection Station – 481-485 S.S. Highway

Applicant must submit an application for approval to operate an Inspection Station located on 481-485 Southern Shore Highway. Council cannot issue an approval letter when no application was submitted for approval to operate an Inspection Station.

- 6. Finance

- a. Approval of Invoice log for April 9, 2019

Deputy Mayor Maureen Murphy declared a conflict of interest on invoice from Stewart McKelvey noting that her brother has land in the area that work was carried out on. Deputy Mayor Maureen Murphy left the chamber at 7:44 p.m.

2019-073 Councillor Lucy Carew/Councillor Chris Brinston

Be it resolved that Council approve the Invoice logs for April 9, 2019.

For the motion: Mayor Rene Estrada, Councillors Vince Swain, Lucy Carew, Neil Stratton and Chris Brinston.

Abstained: Deputy Mayor Maureen Murphy [abstained due to declaration of conflict of interest].

Motion carried.

Deputy Mayor Murphy returned to the Chamber at 7:45 p.m.

- b&c Snow clearing logs March 3 -19, 2019 and Stewart McKelvey invoices – Covered under motion #2019-073

- d. Martin Survey & Lands Services Ltd. – Invoice for \$3162.50

2019-074 Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that Council approve an invoice in the amount of \$3162.50 from Martin Survey & Lands Services Ltd.

Motion Carried unanimously.

- e. Funding Request Ratification Form – Asst. Town Clerk to set up a meeting with the Southern Shore Crush Softball League representatives as the Town requires more information.

f,g,h Maintenance Upgrade Town Hall, Emergency door in Council Chamber, Gate to back of Town Hall

2019-075 Deputy Mayor Maureen Murphy/Councillor Chris Brinston

Be it resolved that Council get three quotes each for the following:

Maintenance Upgrade to Town Hall; Emergency door in Council Chamber, and Gate to the back of the Town Hall.

Motion carried unanimously.

l Flag Pole – Councillor Lucy Carew will get three updated quotes for the purchase of a Town flag pole.

j. Purchase of sweeper/plow for Town Truck

2019-076 Deputy Mayor Maureen Murphy/Councillor Lucy Carew

Be it resolved that council get three quotes for the purchase of a sweeper and plow for the Town's truck.

Motion carried unanimously.

k. Tenders for road paving for Southside Track, Butler's Road, Bear's Cove Road and Alder Hill Road

2019-077 Councillor Vince Swain/Deputy Mayor Maureen Murphy

Be it resolved that Council proceed to tender for road paving on Southside Track, Butler's Road, Bear's Cove Road and Alder Hill Road.

Motion carried unanimously.

l. Tender for extension on Puffin Centre

2019-078 Councillor Vince Swain/Deputy Mayor Maureen Murphy'

Be it resolved that Council proceed to tender for extension on Puffin Centre. Tender to include labor only. Materials will be purchased by the Town.

Motion carried unanimously.

m. Tender for building Town Garage

2019-079 Councillor Vince Swain/Councillor Chris Brinston

Be it resolved that Council proceed to tender for the construction of a 24 x 30 Town garage. Tender to include labor only. Materials will be purchased by the Town.

Motion carried unanimously.

7. Other Business:

a. Illegal woodcutting – Southside Track

2019-080 Councillor Chris Brinston/Councillor Vince Swain

Be it resolved that Council purchase six "No Wood Cutting in this Area" signs and have a barrier placed at the top off the Town trail on Southside Track.

Motion carried unanimously.

- b. Request for road repairs – End of Bears Cove Road, Southside Track, Bears Cove Road

Council declared that the above roads are on the list for repairs this summer.

- 8. Adjournment

2019-081 Councillor Lucy Carew/Deputy Mayor Maureen Murphy

Be it resolved that Council adjourn the meeting at 7:55 p.m.

Motion carried unanimously.