

Public Meeting of Witless Bay Council  
Witless Bay Town Hall  
July 10, 2018

Attending: Mayor Rene Estrada, Deputy Mayor Maureen Murphy, Councillors Fraser Paul, Chris Brinston, Neil Stratton, Vince Swain, Lucy Carew

Recording: Barb Harrigan

1. Mayor Rene Estrada called the meeting to order at 7:32 p.m.
2. **2018-145** Deputy Mayor Maureen Murphy/Councillor Fraser Paul  
Moved to adopt the Public Meeting agenda of July 10, 2018.  
**Motioned carried unanimously.**
3. **2018-146** Councillor Lucy Carew/Deputy Mayor Maureen Murphy  
Moved to adopt the Minutes of Meeting of June 12, 2018.  
Correction: Motion #2018-117 should have read under New Business (c) Notice of Motion to **make amendments to the Town Plan** and New Business (d) Notice of Motion to **make amendments** to the Witless Bay Engineering Design Standards.  
**Motion carried unanimously as amended.**
4. Business Arising from Minutes
  - a. Motion to make amendments to the Witless Bay Town Plan 2013-2023  
**2018-147** Deputy Mayor Maureen Murphy/Councillor Lucy Carew  
Moved to defer until the Town Planner submits a draft of the proposed Town Plan amendments to the office.  
**Motion carried unanimously.**
  - b. Motion to make amendments to the Witless Bay Road Design Standards.  
**2018-148** Deputy Mayor Maureen Murphy/Councillor Fraser Paul  
Moved to defer until council meet to finalize the proposed amendments to the Witless Bay Road Design Standards.  
**Motion carried unanimously.**
  - c. Grub access on 241A Gallows Cove Road  
**2018-149** Councillor Vince Swain/Councillor Chris Brinston  
Moved to approve applicants request to grub access on 241A Gallows Cove Road. After reviewing all documents submitted by the applicant at June's meeting, council was confident that all necessary papers had been submitted proving ownership of the right-of-way to their property.  
**Motion carried unanimously. This motion rescinded at March 12/19 meeting via M#2019-059**

- d. Fill in trench on 9-23 Mullooney's Lane

Deputy Mayor Maureen Murphy declared herself in conflict for the reason that her brother owns land in the area of Mullooney's Lane. Deputy Mayor Maureen Murphy left the Chamber at 7:40 and returned at 7:42.

**2018-150** Councillor Fraser Paul/Councillor Lucy Carew

Moved to defer applicants request to fill in trench on 9-23 Mullooney's Lane pending the outcome of the Town's application that was submitted to Crown Lands.

For the motion: Mayor Rene Estrada, Councillors Fraser Paul, Vince Swain, Neil Stratton, Chris Brinston, Lucy Carew

Abstained: Deputy Mayor Maureen Murphy {declared a conflict of interest}

**Motion carried.**

5. Public Works & Infrastructure

- a. Private business signage at intersection of Southern Shore Highway and Southside Track

**2018-151** Councillor Vince Swain/

Moved to deny application to erect signage at intersection of Southern Shore Highway and Southside Track as the post will block a public right of way.

**Amendment: 2018-152** Councillor Fraser Paul/Deputy Mayor Maureen Murphy

Moved to meet with applicant to work out a solution. If a solution is reached applicant can receive a permit to erect sign at Council's approval via email.

**Motion carried unanimously.**

- b. Residential family dwelling on 22-24 New Line Road

Councillor Fraser Paul declared himself in conflict for the reason that he resides on New Line Road. Councillor Fraser Paul left the chamber at 7:46 and returned at 7:48.

**2018-153** Councillor Vince Swain/Councillor Neil Stratton

Moved to approve application to construct single family dwelling on 22-24 New Line Road.

For the motion: Mayor Rene Estrada, Deputy Mayor Maureen Murphy, Councillors Vince Swain, Neil Stratton, Lucy Carew, Chris Brinston

Abstained: Councillor Fraser Paul {declared a conflict of interest}

**Motion carried.**

- c. Fence – 5 Dunn's Lane

**2018-154** Councillor Chris Brinston/Councillor Vince Swain

Moved to approve application to erect a fence on property located at 5 Dunn's Lane.

**Motion carried unanimously.**

- d. Fence to enclose commercial garbage containers & erect fence on East side of Drive Thru on 44 Southern Shore Highway

**2018-155** Councillor Vince Swain/Deputy Maureen Murphy  
Moved to approve both fences on 44 Southern Shore Highway.  
**Motion carried unanimously.**

- e. Fence & Personal Use Garage – 93 Country Path Drive

**2018-156** Councillor Fraser Paul/Councillor Vince Swain  
Moved to approve Fence and Personal Use Garage on 93 Country Path Drive.  
**Motion carried unanimously.**

- f. Personal Use Garage – 162 Southside Track

**2018-157** Councillor Neil Stratton/Councillor Vince Swain  
Moved to approve Personal Use Garage on 162 Southside Track.  
**Motion carried unanimously.**

6. Finance

- a. Payables – Information purposes only
- b. Invoice – Engineering services on Harbour Road

Councillor Chris Brinston declared himself in conflict for the reason that he is related to the engineer (cousin). Councillor Chris Brinston left the chamber at 7:55 and returned at 7:56.

**2018-158** Councillor Fraser Paul/Councillor Neil Stratton  
Moved to approve invoice submitted by engineer in the amount of \$1725.00 for Engineering Design and Cost Estimating services for the Harbour Road Shoreline Erosion Project provided March 13, 2018.

For the motion: Mayor Rene Estrada, Councillors Fraser Paul, Vince Swain, Neil Stratton

Against the motion: Councillor Lucy Carew, Deputy Mayor Maureen Murphy

Abstained: Councillor Chris Brinston { declared a conflict of interest}

**Motion carried.**

- c. Kinsmen request relating to donation for Puffin Festival, and other Town considerations.

**2018-159** Councillor Chris Brinston/Deputy Mayor Maureen Murphy  
Moved to donate \$500.00 for Puffin Festival and all other request for Town considerations granted.  
**Motion carried unanimously.**

- d. Reinstalling chain link fence behind Municipal Building

**2018-160** Councillor Fraser Paul/Councillor Vince Swain

Moved to defer until Public Works gets time to look into what work needs to be done in the area and get quotes to bring back to the next meeting.

**Motion carried unanimously.**

- e. Call for quote results – Gull Pond Road

**2018-161** Councillor Fraser Paul/Councillor Chris Brinston

Moved to accept the quote from Harbour Construction {Estimate #E631} for the installation of the culvert on Gull Pond Road.

**Motion carried unanimously.**

- f. Witless Bay Fire Dept. - Request for approval from council for a new Breathing Air Compressor and associated hardware. Estimated cost 35,000.00 and also required for this is a bank system and upgrades to their fill station at an estimated cost of an addition \$5000-\$6000.00. {Previously approved by the Fire Service Committee}

**2018-162** Councillor Neil Stratton/Councillor Fraser Paul

Moved to approve the above request pending submission of quotes to council for review.

**Motion carried unanimously.**

## 7. Other Business

- a. Draft Rules of Procedure

**2018-163** Deputy Mayor Maureen Murphy/Councillor Lucy Carew

Moved to adopt the draft Rules of Procedure.

**Motion carried unanimously.**

- b. Municipal Infrastructure Agreement for Project 17-MCW-19-00013 (Feasibility Study for new fire station) – Information Only

- c. Notification of Special Assistance Grant availability for 2018

Asst. Town Clerk to apply for the funding available under the Special Assistance Grant.

## 8. Adjournment

**2018-164** Councillor Fraser Paul/Councillor Neil Stratton

Move to adjourn at 8:02 p.m.

**Motion carried unanimously.**

