

Public Meeting of Witless Bay Council
Town Hall
August 14, 2018

Attending: Mayor Rene Estrada, Councillors Fraser Paul, Neil Stratton, Vince Swain and Lucy Carew

Absent: Deputy Mayor Maureen Murphy and Councillor Chris Brinston

Recording: Geraldine Caul & Barb Harrigan

1. Mayor Rene Estrada called the meeting to order at 7:35 p.m.

2. **2018-165** Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that Council adopt the agenda of August 14, 2018 as amended:

Under Business Arising, add (f) Hire Ivan Hynes (Town's engineer) to proceed with the tender for Harbour Road Erosion.

Motion carried unanimously.

3. Adoption of July 10, 2018 Minutes of Meeting

2018-166 Councillor Neil Stratton/Councillor Lucy Carew

Be it resolved that Council adopt the July 10, 2018 Minutes of Meeting as presented.

Motion carried unanimously.

4. *Business Arising from Minutes:*

a. Fill in trench on 9-23 Mallowney's Lane –

2018-167 Councillor Fraser Paul/Councillor Vince Swain

Be it resolved that Council defer the applicant's request to fill in a trench on 9-23 Mallowney's Lane pending the outcome of the Town's application that was submitted to Crown Lands.

Motion carried unanimously.

Councillor Chris Brinston arrived at the meeting at 7:40 p.m.

b. RDS Autobody & Collision Ltd. signage –

2018-168 Councillor Vince Swain/Councillor Lucy Carew

Be it resolved that Council rescind motion #2018-151 from July 10th public meeting.

Motion carried unanimously.

2018-169 Councillor Vince Swain/Councillor Neil Stratton

Be it resolved that Council defer RDS Autobody & Collision Ltd. application to place a sign due to insufficient information on the ownership of the Right-of-Way.

Motion carried unanimously.

- c. Reinstalling chain link fence behind the municipal building –

2018-170 Councillor Neil Stratton/Councillor Fraser Paul

Be it resolved that Council move forward with obtaining quotes for the installation of the chain link fence behind the municipal building.

Discussion: Councillor Paul noted to Council that he provided a list of roads in the packages for Council to review.

Motion carried unanimously.

- d. Special Assistance Grant –

2018-171 Councillor Lucy Carew/Councillor Fraser Paul

Be it resolved that Council apply for funding through the Special Assistance Grant for repairs related to Harbour Road Erosion.

Motion carried unanimously.

- e. MOU East Coast Trail –

2018-172 Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that Council set up another meeting with the ECTA to discuss some concerns related to the requirements for the Town in the MOU.

Motion carried unanimously.

- f. Harbour Road Erosion –

2018-173 Councillor Fraser Paul/Councillor Lucy Carew

Be it resolved that Council instruct Ivan Hynes, the Town's engineer, to move forward with the tender for Harbour Road Erosion.

Motion carried unanimously.

5. *Public Works & Infrastructure*

- a. Application for residential dwelling on 22-26 Fisherman's Road –

2018-174 Councillor Fraser Paul/Councillor Chris Brinston

Be it resolved that Council approve an application to construct a residential dwelling on 22-26 Fisherman's Road per the Town's development regulations.

Motion carried unanimously.

- b. Application for residential dwelling off Harrigan's Lane, Gallows Cove Road –

2018-175 Councillor Vince Swain/Councillor Fraser Paul

Be it resolved that Council approve an application to construct a residential dwelling off Harrigan's Lane, Gallows Cove Road per the Town's development regulations.

Motion carried unanimously.

- c. Application for new business (martial arts) on 367-371 Southern Shore Highway –

2018-176 Councillor Neil Stratton/Vince Swain

Be it resolved that Council approve an application for new business (martial arts) on 367-371 Southern Shore Highway.

Motion carried unanimously.

- d. Application for new business (AirBnB) on 14 New Line Road – Councillor Fraser Paul declared a conflict of interest on this application because he resides on New Line Road, and left the Chamber at 7:50 p.m.

2018-177 Councillor Vince Swain/Councillor Neil Stratton

Be it resolved that Council approve an application for new business (AirBnB) on 14 New Line Road.

Discussion: Councillor Chris Brinston noted that there are several AirBnBs in the community and inquired if they were all paying business taxes. Councillor Lucy Carew responded that Council did review the businesses online and sent letters to the individuals. She stated that the Tax Structure for 2019 will include a business tax fee for these businesses and they will all be invoiced.

For the motion: Mayor Rene Estrada, Councillors Chris Brinston, Neil Stratton, Vince Swain and Lucy Carew.

Against: 0

Abstained: Councillor Fraser Paul [declared a conflict of interest].

Motion carried.

Councillor Fraser Paul returned to the Chamber at 7:52 p.m.

- e. Application for demolition and removal of structure on 250 Gallows Cove Road –

2018-178 Councillor Vince Swain/Councillor Chris Brinston

Be it resolved that Council approve an application for demolition and removal of structure on 250 Gallows Cove Road.

Discussion: Councillor Fraser Paul asked that the office inform the applicant that he has to take the material to the dump.

Motion carried unanimously.

- f. Application for residential garage on 53 Gallows Cove Road –

2018-179 Councillor Neil Stratton/Councillor Fraser Paul

Be it resolved that Council approve an application to construct a residential garage on 53 Gallows Cove Road per the Town's development regulations.

Motion carried unanimously.

- g. Application for residential shed on 15 Tamarack Drive –

2018-180 Councillor Vince Swain/Councillor Fraser Paul

Be it resolved that Council approve an application to construct a shed on 15 Tamarack Drive per the Town's development regulations.

Motion carried unanimously.

- h. Application for residential garage on 260 Dean's Road –

2018-181 Councillor Fraser Paul/Councillor Vince Swain

Be it resolved that Council approve an application to construct a residential garage on 260 Dean's Road per the Town's development regulations.

- i. Status of meeting with town engineer RE Southside Track deficiencies and Dexter's request for report on work completed from holdback – Council noted that public works met with the engineer who reviewed the sites. In reference to replacing the well, it was recommended that Council give Dexter the opportunity to decide if he wanted to do the work before Council proceeded with replacing it.

- j. Motion to adopt fence regulations –

2018-182 Councillor Lucy Carew/Councillor Vince

Be it resolved that Council adopt the current regulations for fence (Appendix A).

Motion carried unanimously.

- k. Town Roads –

2018-183 Councillor Fraser Paul/Councillor Neil Stratton

Be it resolved that Council proceed with the development of the road list required for work.

Discussion: Councillor Paul noted that the list consisted of the Fire Department and Town Hall parking lots, a rough diagram of the fence placement behind the Town Hall and the remainder is road work.

Motion carried unanimously.

- l. Purchase of salt and sand –

2018-184 Councillor Lucy Carew/Councillor Fraser Paul

Be it resolved that Council call for quotes for salt and sand for 2018-2019.

Discussion: It was noted that there is approx. 40% remaining from last year and therefore the Town will order 400 tons of salt and 1200 tons of sand.

Motion carried unanimously.

m. Well on 161-167 Southside Track –

2018-185 Councillor Lucy Carew/Councillor Fraser Paul

Be it resolved that Council rescind motion 2018-033 and resolve that Council accept O'Brien's Drilling to install a new well on 161-167 Southside Track.

Motion carried unanimously.

6. *Finance*

a. Income Statement and Payable Listing – for information purpose only.

b. Purchase of two youth picnic tables –

2018-186 Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that Council purchase two picnic tables for the playground at a total cost of \$100.00.

Motion carried unanimously.

c. Funding request from BBAA –

2018-187 Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that Council decline the request from BBAA for additional financial donations towards the afterschool program.

For: Mayor Rene Estrada, Councillors Fraser Paul, Neil Stratton, Vince Swain and Lucy Carew

Against: Councillor Chris Brinston

Motion carried.

d. Funding request from Girl Guides –

2018-188 Councillor Neil Stratton/Councillor Lucy Carew

Be it resolved that the funding request from the Girl Guides be deferred until they have completed the Group Ratification Form for Council's approval.

Motion carried unanimously.

e. Funding request from Southern Shore Arena –

2018-189 Councillor Lucy Carew/Councillor Neil Stratton

Be it resolved that Council support the request from the Southern Shore Arena for funding as per budgeted in the 2018 for \$6500.00 upon receipt of their financial statement as well as a list of the communities who continues to financially support them.

Councillor Carew noted that the letter did not specifically ask for a donation, but that she had no issues with doing so since Council did budget for it.
Motion carried unanimously.

- f. Approval of property tax discount list from Guaranteed Income Supplement applications –

2018-190 Councillor Lucy Carew/Councillor Fraser Paul

Be it resolved that Council approve the property tax discount list from the Guaranteed Income Supplement applications.

Motion carried unanimously.

- g. Resolution to borrow for replacement of Town's Credit Card –

2018-191 Councillor Lucy Carew/Councillor Fraser Paul

Be it resolved that the Town apply for a credit card under the terms of Section 23 of the Municipalities Act 1999, Current Account Borrowing.

Discussion: Councillor Carew reported that the current credit card serves as a debit card also, which is a problem since expenses have to be reviewed prior to payment.

Motion carried unanimously.

- h. Purchase of Town truck –

2018-192 Councillor Lucy Carew/Councillor Fraser Paul

Be it resolved that Council rescind Motion #2018-106 and approve the purchase of Town truck.

Motion carried unanimously.

- i. Paying off Town loans –

2018-193 Councillor Lucy Carew/Councillor Neil Stratton

Be it resolved that the Town pay off the two existing Capital Works loans for a total of \$49,018.33.

Motion carried unanimously.

- j. Mini-split air conditioning –

2018-194 Councillor Lucy Carew/Councillor Fraser Paul

Be it resolved that Council get quotes for installation of a Mini-split air conditioning (two heads) for the Town Office.

Motion carried unanimously.

- 7. *Other Business:*

- a. Witless Bay Fire Department – Resignation of Fire Chief and appointment of new Fire Chief

2018-195 Councillor Neil Stratton/Councillor Lucy Carew

Be it resolved that Council accept the resignation of past Chief, Fabian St. Croix and accept the recently elected Fire Chief, Paul Evoy.

Motion carried unanimously.

Council welcomed Fire Chief Paul Evoy to the meeting and held a brief introductory discussion.

- b. Request from Municipal Assessment Agency for an official name for John C's Grove Road –

2018-196 Councillor Lucy Carew/Councillor Vince Swain

Be it resolved that the Town adopt John C's Grove Road as the official road name.

Motion carried unanimously.

- c. MNL Trade Show and Conference – October 4-6, 2018 in Gander – Council will determine who will be attending and discuss at September's public meeting.

- 8. **2018-197** Councillor Fraser Paul/Councillor Vince Swain

Be it resolved that the meeting adjourn at 8:23 p.m.

Motion carried unanimously.